



ZIMBABWE NETWORK FOR HEALTH – EUROPE
(ZimHealth)
(RÉSEAU ZIMBABWÉEN POUR L'ACCÈS À LA SANTÉ)

c/o GFMER
Villa Grand-Montfleury, Chemin du Grand-Montfleury 48,
1290 Versoix, Switzerland

Minutes of the
Third Annual General Meeting of the
Zimbabwe Network for Health
(ZimHealth-Europe)

Saturday 7 May 2011



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The Zimbabwe Network for Health (ZimHealth) in Europe is a non-governmental association registered in Geneva, founded by Zimbabweans as a non-profit organisation. It seeks to mobilise the support of Zimbabweans living in Europe, as well as other interested individuals, agencies and development agencies to strengthen health-care services in Zimbabwe.

ZimHealth seeks to make a difference in Zimbabwe primarily through the following:

1. Raise funds directly from Zimbabweans in the Diaspora, in Zimbabwe and from friends of Zimbabwe all over the world.
2. Through a transparent and highly targeted system, procure and distribute drugs, diagnostics, vaccines and other medical and non- medical commodities and essential equipment to rehabilitate the health facilities in Zimbabwe.
3. Inform and engage interested stakeholders about the needs, successes and impact of the support to the health-care system in Zimbabwe.

AGENDA ITEMS

1. Opening remarks/Welcome
2. Apologies
3. Minutes of previous AGM
4. Matters arising from the Minutes
5. Presentation of Annual Report & Business Plan
6. Adoption of Annual Report & Business Plan
7. Presentation of Accounts (Treasurer/Deputy Treasurer)
8. Adoption of Accounts
9. Confirmation of Auditor/Independent Examiner
10. Election of Management Committee/Office Bearers
11. Motions to be put to the AGM
 - a. New projects for adoption
 - b. Fundraising plans
12. Any Other Business
13. Closing remarks

1. Opening remarks/Welcome

The Chairperson, Mike Mbizvo welcomed everyone to the meeting and asked the group to introduce themselves. He thanked all for their help and contribution to the year's success noting that there were many people behind the scenes raising money and helping with activities, and that all this was done in the environment of family friends. It was a privilege to be able to help those who are less privileged than we are.

He reminded everyone that ZimHealth was a non-partisan, apolitical association working together to help make a difference in the Zimbabwe health system and that the association was open to everyone with interest in the health of the people of Zimbabwe.

A moment's silence was held in memory of Mr Mangwiro who had passed away in Zimbabwe, and who was the father of one of the founding members, Ms Lorraine Mangwiro.

2. Apologies

Apologies were received Sophia Dambri, Frank Kofi, Lorraine Mangwiro, Theresa Ryle and Marlon Zakeyo.

3. Minutes of the previous AGM and matters arising

The minutes were adopted as correct.

In the matters arising, Francis reported that ZimHealth-USA was going to identify its own projects concentrating on rural health clinics, and no further contributions to ZimHealth-Europe can be expected from it.

4. Presentation of Annual Report and Business Plan

The Chairperson reviewed the vision of ZimHealth, noting that the Association was fully registered in Geneva as an NGO as articulated in the constitution.

He proceeded to make a slide presentation showing the differences at both Mbare and Pelandaba Clinics, outlining the achievements of the work of ZimHealth at these two clinics. He reported that during his recent visit he was shown round at short notice and the tidy and appealing appearance of clinic was not artificial as the authorities did not have time to make such preparations. He reported that the City Authorities were planning to establish a surgical theatre at the Edith Opperman/Mbare Polyclinic complex as further improvement to the services being provided.

The Secretary-General, Francis Ndowa, then guided the members present through the Annual Report page by page. He highlighted the completed projects of Edith Opperman/Mbare Polyclinic done in 3 phase, Pelandaba Polyclinic done in 4 phases, the Harare Central Maternity Hospital single consignment to equip it to cope with referrals from the polyclinics and the single consignment to the Thorngrove Infectious Diseases Hospital in Bulawayo. In the future plans, he referred the meeting to the new projects consisting of a Polyclinic in Mutare (Sakubva Polyclinic), three clinics in Masvingo, namely Mucheke Mazoredze Polyclinic, Rujeko clinic and Runyararo clinic. The last new project was the Mkoba Polyclinic in Gweru. Francis reported that first phase procurements for all these projects had begun, but not yet finalised – quotations are being obtained at the moment.

5. Adoption of the ZimHealth Report 2010 and Plans for 2011

The Chairperson asked if there were any comments. No comments were raised. Proposal for adoption of the report was made by Alisdair Menzies and seconded by Rutendo Kuwana. The Chairperson declared the ZimHealth Annual Report 2010 and Plans for 2011 officially adopted.

6. Presentation of Accounts

The Treasurer, Shiva Murugasampillay, referred the meeting to the Treasurer's Report which was distributed to all. He acknowledged contributions made in time and that the money contributed to the success of ZimHealth. He detailed the income and expenditure figures. He reported that whilst there were some regular contributions from a core of members, the project proposals had been very effective in raising additional resources. He distributed a donation form and suggested that this was a useful tool to collect funds.

The Treasurer referred the meeting to the Secretary-General to outline the challenge from the Oak Foundation whereby for every dollar ZimHealth is able to raise above the target of US\$62,000 it reached in 2010, the Oak Foundation would match it.

The Deputy Treasurer, Ian Menzies, encouraged regular monthly contributions but also acknowledged the generous contributions, in kind, provided by various persons/institutions: Holy Trinity Church for the free Church Hall where fundraising events have taken place, the Geneva Foundation for Medical Education and Research (GFMER) for its free offer for ZimHealth to use its office and meeting room facilities, Sofia Dambri for translation of the ZimHealth Constitution into French, Vicky Chabarika and Lorraine Mangwiro Jnr for helping with ZimHealth documentation and presentations, the Ndowa children for maintaining the website and Mr Michel Ricci, a retired accountant for free auditing of the ZimHealth accounts. Ian also wished to bring to the attention of the members that as ZimHealth has a US dollar account as well, people wishing to donate in US dollars should deposit the money directly into this account to avoid losses through exchange rates.

7. Adoption of Accounts

The Chairperson requested comments on the Treasurer's Report and the adoption of the Accounts if accepted. Francis proposed the adoption of the Accounts, seconded by Elizabeth Mason.

The Chairperson declared the ZimHealth Treasurer’s Report and Accounts for 2010 officially adopted.

Zimhealth wished to thank Mr Ricci for examining and auditing the Accounts and hoped that he would continue to do so in the future.

8. Election of Committee Members

Before embarking on the election of new Committee Members, Francis reported that Lorraine Mangwiro Snr will be leaving Geneva at the end of the year and would like to inform the members that she would not be putting her name forward for re-election as a Committee Member, but she would continue to support the work on the Committee. Bianca Mathe also reported at the same time that as she will be leaving Geneva soon, as well as expecting a baby, she would be standing down as Deputy Chairperson.

The Chairperson then called for nominations for the Executive Committee.

Chairperson:	Mike Mbizvo
Proposed by:	Elizabeth Mason
Seconded by:	Francis Ndowa

Mike Mbizvo accepted the nomination, noting that it would be time for the “younger” generation to take the reins and he would be prepared to guide someone for next year’s elections.

Secretary General:	Francis Ndowa
Proposed by:	Alisdair Menzies
Seconded:	Rutendo Kuwana

Treasurer:	Shiva Murugasampillay
Proposed by:	Bianca Mathe
Seconded by:	Venge Imbayago

The following were proposed onto the Executive Committee and seconded by acclamation. Portfolios will be designated and/or confirmed at the first meeting of the new ZimHealth Executive Committee.

Nyaradzo Imbayago as Legal Adviser:
Proposed by Rutendo Kuwana
Rutendo Kuwana
Proposed by Ian Menzies
Alisdair Menzies as Resource Mobilisation Officer
Proposed by Elizabeth Mason
Carol Gray
Proposed by Bianca Mathe
Ian Menzies as Deputy Treasurer
Proposed by Alisdair Menzies
Venge Imbayago
Proposed by Francis Ndowa
Marlon Zakeyo as Publicity Officer
Proposed by Bianca Mathe

All the above nominees, except Marlon, who was not present at the meeting, accepted their nominations.

9. Motions to be put to the AGM

- a) New projects for adoption
Francis Ndowa suggested not to look for new projects for 2011 as there were enough already given the available resources. Shiva Murugasampillay suggested that new projects could be sought as a challenge and, in particular, one that could be dedicated to the memory of Dan Makuto, a founding member of ZimHealth, who passed away last year. This would be added to the agenda of the first Executive Committee meeting.
- b) Fundraising Plans
Fundraising is an area requiring greater impact and this will be addressed at the first Executive Committee meeting.

10. Any Other Business

Francis Ndowa wished to bring to the attention of the members the volunteers who have accepted to act as local representatives of ZimHealth in Zimbabwe. They had agreed to represent ZimHealth locally as advised by the Executive Committee and had been presented with the ZimHealth Code of Conduct, which they accepted to be

guided by. These were Brian Pazvakavambwa in Harare (taking over where Dan Makuto was the local representative), Nokwakhe Fuyana in Bulawayo, Farai Mahaso in Masvingo and Abigail Kangwende in Mutare.

James Manzou, current Zimbabwe Ambassador/Permanent Representative to the United Nations and World Trade Organization (WTO) in Switzerland expressed his appreciation of the work being carried out by ZimHealth which he supports and promotes in his line of work and networks.

James Chitsva, who had first been made aware of ZimHealth while he was in Namibia, felt overwhelmed by the commitment and the achievement made by ZimHealth and was ready to join the efforts being made in ZimHealth-Europe.

The Chairperson thanked all present for the commitment to the Association, in particular to the new members of the Executive Committee. All were extended an invitation to the cocktail reception and to relax and chat – this was unanimously accepted. The meeting closed at 16:45 hrs.

Attendance at the Third Annual General Meeting of ZimHealth 7 May 2011

Present

Victoria	Chabarika
James	Chitsva
Carol	Gray
Venge	Imbayago
Nyaradzo	Imbayago
Rutendo	Kuwana
Lois	Kuwana
James	Manzou
Rumbi	Manzou
Rebecca	Manzou
Elizabeth	Mason
Bianca	Mathe
Calson	Mbegabolawe
Mike	Mbizvo
Alisdair	Menzies
Ian	Menzies
Emmanuelle	Menzies
Shiva	Murugasampillay
Francis	Ndowa
Maggie	Ndowa

Members of ZimHealth regard the health of all Zimbabweans as a collective responsibility of all Zimbabweans. Hence the need for Zimbabweans from all walks of life to unite in an effort to mobilize resources to rehabilitate and maintain health facilities, procure essential medicines, vaccines, diagnostic tests and equipment and to support the health-care providers working under challenging conditions in Zimbabwe.

To make a donation please use the following accounts, or contact us.

<p>ZimHealth Swiss franc Account UBS Branch: UBS SA Geneva-OMS Avenue Appia 20, 1202 Geneva Beneficiary: ZimHealth Account number: 0279-295834.40E IBAN: CH900027927929583440E Clearing: 0279 BIC: UBSWCHZH80A</p>	<p>ZimHealth US dollar Account UBS Branch: UBS, Geneva OMS Avenue Appia 20, 1202 Geneva Beneficiary: ZimHealth Account number: 0279-295834.60T IBAN: CH050027927929583460T Clearing: 0279 BIC: UBSWCHZH80A</p>
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Zimhealth website: www.zimhealth.org