



ZIMBABWE NETWORK FOR HEALTH – EUROPE
(ZimHealth)
(RÉSEAU ZIMBABWÉEN POUR L'ACCÈS À LA SANTÉ)

c/o GFMER
Villa Grand-Montfleury, Chemin du Grand-Montfleury 48,
1290 Versoix, Switzerland

Minutes of the
Second Annual General Meeting of the
Zimbabwe Network for Health
(ZimHealth-Europe)

29 May 2010

The Zimbabwe Network for Health (ZimHealth) in Europe is a non-governmental association registered in Geneva, founded by Zimbabweans as a non-profit organisation. It seeks to mobilise the support of Zimbabweans living in Europe, as well as other interested individuals, agencies and development agencies to strengthen health-care services in Zimbabwe.

ZimHealth seeks to make a difference in Zimbabwe primarily through the following:

- Raise funds directly from Zimbabweans in the Diaspora, in Zimbabwe and from friends of Zimbabwe all over the world.
- Through a transparent and highly targeted system, procure and distribute drugs, diagnostics, vaccines and other medical and non- medical commodities and essential equipment to rehabilitate the health facilities in Zimbabwe.
- Inform and engage interested stakeholders about the needs, successes and impact of the support to the health-care system in Zimbabwe.

AGENDA ITEMS

- Opening remarks/Welcome
- Apologies
- Minutes of previous AGM
- Matters arising from the Minutes
- Presentation of Annual Report (Chair/Secretary)
- Adoption of Annual Report
- Presentation of Accounts (Treasurer)
- Adoption of Accounts
- Confirmation of Auditor/Independent Examiner
- Election of Management Committee/Office Bearers
- Motions to be put to the AGM
- Any Other Business
- Closing remarks

1. Opening remarks/Welcome

The Chairperson, Mike Mbizvo declared that a quorum existed for the meeting to begin. He welcomed everyone to the meeting and asked that each person introduces oneself. He thanked everyone for their help and contribution to the past success of ZimHealth, noting that although the membership was not that large in numbers, it had made a big impact. He noted that whilst ZimHealth may appear formal, it operates as friends and family members supporting each other.

He reminded everyone that ZimHealth did not just replace equipment in Zimbabwe but that it was also saving lives. Mike gave the example that previously Edith Opperman did not have a baby resuscitation unit and that this fact was mentioned at an event in the City of Health event, which was not a ZimHealth function. This gave strength to the fact that ZimHealth activities are worthwhile.

2. Apologies

Apologies were received and noted from Bianca Mathe, Vonai Muyambo, Lloyd Matowe, Karl Dehne, Richard and Leueen Laing, Krishna Sivakumaran, Mary McGee, and Judith Mbewe.

3. Minutes of the Previous AGM

The minutes were adopted as correct with no matters arising.

4. Presentation of Annual Report

The Chairperson outlined that the Executive Committee had been meeting regularly to review progress and decide how funds were to be spent. As many of them had been able to visit the projects in Zimbabwe at different times throughout the year, there were regular reports on the

current situation. He reaffirmed that ZimHealth had decided to concentrate on a projects to help save babies and mothers, particularly in 2008 as the plight these women were experiencing was evident. He noted that the Executive Committee was able to get up to date information on the situation from people working in primary health care clinics. The Executive Committee was tasked to coordinate how to maintain the effort and also move to expand the activities.

The Chairperson highlighted the fact that ZimHealth had maintained its mandate of being a non-partisan and non-political group and not incurring any administrative costs.

The Secretary-General, Francis Ndowa, referred the meeting to the documentation provided, namely the Progress Report and the Operational Plan. He pointed out that this year's report covers the period from the inception of ZimHealth to the end of 2009. Subsequent reports will focus more on annual events. He took the audience through the history of the formation of ZimHealth when the founding members came together in 2005 after they had seen the state of disrepair of the health services in Zimbabwe, particularly the referral hospitals. In 2006 an Association was established. In 2008 one of the founding members moved to the United States of America where he established a similar association.

He pointed out that the adoption of the Edith Opperman Maternity Hospital as the first project was made at the general meeting held in December 2008. This project was selected as it could be seen that women were dying for lack of maternity services and the Edith Opperman Maternity Hospital had a large catchment area that would benefit many women, urban and rural alike by virtue of its proximity to the bus terminus in Mbare.

The audience were then taken through the various events that took place throughout 2009, including the two procurements of commodities for the Edith Opperman Maternity Hospital, the subsequent inclusion of Pelandaba clinic in Bulawayo and the fundraising efforts made in Geneva and the rest of Switzerland and beyond.

The audience was then shown a presentation of slides contrasting the difference between the first visit to the Edith Opperman Hospital in January 2009 and the last visits in January and April 2010. He pointed out the obvious improvements in the noticed at each visit. The photograph of the old and new hot water geyser demonstrated illustrated this clearly. He pointed out that more hot water geysers were being ordered. He also reminded the meeting in order to boost the morale of the staff of the clinic who had been working under difficult conditions, facilities such tea urns and microwaves were purchased for the staff lounge. It was also pointed out that during a visit in April 2010, it was noted that the City of Harare had started to renovate the Maternity Hospital and other donors had supplied other items such as bedside lockers for in-patients. ZimHealth had procured stencils which were left in Zimbabwe to label the items purchased by ZimHealth.

The Secretary-General highlighted the importance of the leverage resulting from the involvement of ZimHealth at this clinic, making other donors contribute other items to improve the place and the City of Harare embarking on renovation of the place.

The Secretary-General reminded the meeting that at the first general meeting the Chairperson had shown the group that Zimbabwe was a beautiful country but that he was deeply affected by the fact that Mbare Polyclinic only had one BP machine for the whole clinic! This narrative was testimony that ZimHealth had achieved much in just one year.

The Secretary General informed the group that the ZimHealth Association in USA had been given permission to distribute the ZimHealth progress report at the ZimExpo being held in Washington at present.

The Secretary General then provided an overview of what ZimHealth had procured so far for the Pelandaba Clinic in Bulawayo. He also pointed out that the Dental Unit at Pelandaba clinic was going to be refurbished with a modern dental chair and other equipment.

He pointed out that the staff at the clinics in Zimbabwe really appreciated everything that is being done for them and that they are proud of what is being done by Zimbabweans outside of Zimbabwe.

The Secretary General reminded the meeting that the group had decided at the last general meeting that ZimHealth would not embark on water projects because there were other donors taking care of that. Also the mayor of the City of Harare had advised that although transportation is a critical problem, this would be taken care of by the City.

The Secretary General concluded by giving a highlight of events for 2010, including procurement for Edith Opperman to complete the list of requirements that had been received from that clinic, another consignment for the Pelandaba clinic and the adoption of other projects. He pointed out that Mbare Polyclinic still needs to refer to Harare Hospital which itself is struggling. In order to maintain a functioning level of referral management, there was a need to equip Harare Hospital. A list had already been received from the authorities at the Harare Hospital amounting to approximately US\$ 9,000. Other sites under consideration were the Thorngrove Infectious Diseases Hospital in Bulawayo and health facilities in Masvingo and Mutare. Parirenyatwa Hospital also had needs, but ZimHealth is currently pursuing the aspect of second-hand goods and twinning for training of health-care providers.

Finally, the Secretary General wished to point out that there were many *Friends of Zimbabwe* providing assistance to ZimHealth in a variety of ways. Significantly, he wished to thank one such person, Ms Sofia Dambri who offers editorial support for any communication written in French, and she was also the person who introduced ZimHealth to the Oak Foundation. This foundation had already received a funding proposal from ZimHealth and had granted an amount of US\$ 50,000 to ZimHealth. The Secretary-General also wished to thank Mrs Mary McGee who had suggested that ZimHealth contacts the John XXIII Church for funds. Again,

a proposal was submitted and a donation of US\$ 5,000 was given towards the procurement of the dental chair at Pelandaba clinic.

The meeting showed its appreciation of these gestures by acclamation!

The Chairperson reaffirmed that ZimHealth is transparent and it is possible to see where the money which was donated was achieving and that all the members of the Executive Committee give a considerable amount of the spare time and effort to achieve the successes that have been attained so far.

He agreed with the Secretary General that the City of Harare is improving the infrastructure. He also noted that the Major of Harare had informed him that because of the achievements of ZimHealth, the Mayor had been approached by other Zimbabweans in Canada who wanted to adopt a clinic, possibly in Highfield. It is therefore heartening to the members of ZimHealth to note that their efforts are having a knock-on effect.

The Chairperson also cited a report from the Chief Executive of Parirenyatwa Hospital who conceded to his needs for the Hospital but had selflessly advised ZimHealth to look at the plight of the primary health-care clinics as they were suffering more and were the first port of call for patients.

5. Adoption of the Annual Report

Proposed by: Liz Mason

Seconded by: Ian Menzies

The Chairperson declared the ZimHealth Annual Report for 2009 adopted by the AGM.

6. Presentation of the Accounts

The Treasurer referred the meeting to the Treasurer's Report which was distributed to everyone. He acknowledged the contributions made by the Deputy Treasurer and other members of the committee in the compilation of the report. He went through details of the income and expenditure in 2009, noting the carryover of funds from the previous years. The Treasurer pointed out the difficulty of working with subscriptions that are not definitely committed making it virtually impossible to estimate expected income. He noted that membership to date had been based on a regular input according to means.

The Deputy Treasurer highlighted the fact that the accounts are transparent and that the objectives of the Association are clear and money is spent correctly. He noted that the larger donations had meant that the accounts had grown faster than first envisaged. He pointed out that a ZimHealth US\$ account had been opened to facilitate deposits being made in dollars, thus avoiding loss through exchange rates where necessary.

The Deputy Treasurer confirmed that an independent audit of the accounts had been carried out by Michel Ricci of NAEF Immobilier, who reported that the accounts were in order. The

auditing of the accounts was at no cost to ZimHealth. Although it is hoped that the auditor will continue to do assist next year, he had not yet responded to the enquiry sent to him.

7. Adoption of Accounts

No queries were raised on the accounts.

Adoption of accounts was proposed by: Lorraine Mangwiro

Seconded by: Alisdair Menzies

The Chairperson declared the ZimHealth Treasurer's report and accounts for 2009 adopted.

8. Election of Committee Members

The Chairperson called for nominations for the Executive Committee.

Chairman: Mike Mbizvo

Proposed: Francis Ndowa

Seconded: Ian Menzies

Secretary-General: Francis Ndowa

Proposed: Lorraine Mangwiro

Seconded: Unanimous acclamation

Treasurer: Shiva Murugasampillay

Proposed: Ian Menzies

Seconded: Lorraine Mangwiro

Deputy Treasurer: Ian Menzies

Proposed: Alisdair Menzies

Seconded: Unanimous acclamation

Publicity Officer: Lorraine Mangwiro

Proposed: Maggie Ndowa

Seconded: Lorraine Mangwiro Jnr

Resource Mobilization Officer: Alisdair Menzies

Proposed: Francis Ndowa

Seconded: Liz Mason

Legal Officer: Marlon Zakeyo

Proposed: Shiva Murugasampillay

Seconded: Francis Ndowa

Executive Committee Member: Rutendo Kuwana

Proposed: Lois Kuwana

Seconded: Shiva Murugasampillay

Executive Committee Member: Bianca Mathe
Proposed: Alisdair Menzies
Seconded: Francis Ndowa

Executive Committee Member: Venge Imbayago
Proposed: Alisdair Menzies
Seconded: Unanimous acclamation

All the above nominees accepted their nominations. The Chairperson welcomed the new members advising that portfolios will be clarified at the next meeting of the Executive Committee.

The Secretary-General, Francis Ndowa, paid tribute to the contributions made by Liz Mason and Maggie Ndowa who attended every Executive Committee meeting on an informal basis, assisting in formulation of proposals, commenting on reports, prioritising procurement lists and attending interviews for funding requests, among other things. Tribute was also paid to Lorraine Mangwiro Jnr who had recently been active in administrative activities on behalf of the Executive Committee.

The Executive Committee and the AGM thanked them for their efforts and encouraged them to continue to serve ZimHealth in these roles.

9. Motions to be put to the AGM

Francis Ndowa wanted to mention a note for the record that as part of communication with partners, the Geneva Foundation for Medical Research had donated the use of their offices in Versoix for the Executive Committee meetings and the AGM – all at no cost. Formal thanks would be extended to them.

Discussion on membership criteria ensued. Currently membership is based on a single payment of an undetermined amount. It was raised for discussion that donations do not constitute membership fees. The Secretary-General indicated that he had received three completed forms from people who were unable to commit funds but wanted to be members. The Constitution was referred to – this indicated that “Persons who have paid their annual dues shall be considered members”. This subject would be further clarified at the Executive Committee level. In the meantime, it was proposed by Liz Mason that membership forms be sent to all on the Circulation List (unless completed already in the last three months) asking them to complete and return the membership form to renew their membership. It was recommended that the forms be available in both the electronic and download version.

10. Any Other Business

The Secretary General noted that he had received offers of assistance from various interested volunteers. They shall be invited to assist as needs arise.

The Secretary-General pointed out that future fundraising activities included development of standard communication letters that he and Alisdair Menzies were preparing to be used to approach communes and other institutions.

Karim mentioned that a possibility of out-reach would be to invest in an exhibition stand at various events in Geneva. This, and other ideas, will be discussed further by Karim and Alisdair Menzies and other members of the sub-committee on fundraising.

The next fundraising event date was set for 25 September. Ideas were discussed on the format this would take, but this would be further elaborated by a sub-committee on fundraising. Members were encouraged to contact Lorraine Mangwiro and Alisdair Menzies to join a committee to help coordinate this activity.

Shiva Murugasampillay announced that the International Organization for Migration had a platform where it is coordinating sending Zimbabweans for short term assistance to Zimbabwe to help with training and work.

Francis Ndowa wished to highlight that the website is being maintained and updated by Yemurai Ndowa and Tomi Malomo at no cost. The website is now receiving various queries on Zimbabwe in general and these are being referred to the appropriate agencies. However, it demonstrates the widespread interest being generated by the website.

The meeting closed at 16:45 hrs. The Chairman thanked all present for the commitment to the Association, in particular to the new members of the Executive Committee. An invitation was extended to everyone to the cocktail reception to relax and chat – this was unanimously accepted.

Attendance at the Second Annual General Meeting of ZimHealth 29 May 2010

Abawi	Karim
Chari-Imbayago	Nyaradzo
Dambri	Sofia
Gwaze	Delice
Imbayago	Venge
Kuwana	Rutendo
Kuwana	Lois
Mangwiro	Lorraine Jnr
Mangwiro	Lorraine
Mason	Liz
Mbizvo	Mike
Menzies	Alisdair
Menzies	Ian
Murugasampillay	Shiva
Ndowa	Maggie
Ndowa	Francis
Zakeyo	Marlon

Members of ZimHealth regard the health of all Zimbabweans as a collective responsibility of all Zimbabweans. Hence the need for Zimbabweans from all walks of life to unite in an effort to mobilize resources to rehabilitate and maintain health facilities, procure essential medicines, vaccines, diagnostic tests and equipment and to support the health-care providers working under challenging conditions in Zimbabwe.

To make a donation please use the following accounts, or contact us.

<p>ZimHealth Swiss franc Account UBS Branch: UBS SA Geneva-OMS Avenue Appia 20, 1202 Geneva Beneficiary: ZimHealth Account number: 0279-295834.40E IBAN: CH900027927929583440E Clearing: 0279 BIC: UBSWCHZH80A</p>		<p>ZimHealth US dollar Account UBS Branch: UBS, Geneva OMS Avenue Appia 20, 1202 Geneva Beneficiary: ZimHealth Account number: 0279-295834.60T IBAN: CH050027927929583460T Clearing: 0279 BIC: UBSWCHZH80A</p>
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Zimhealth website: www.zimhealth.org